SHREE SWAMINARAYAN COLLEGE OF COMPUTER SCIENCE
SHREE SWAMINARAYAN COLLEGE OF COMMERCE & MANAGEMENT
SARDARNAGAR, BHAVNAGAR

Class..... Roll No. .....

Name : _____

Address : _____

(in Capital) _____

Phone No. _____ M. No. _____

To,

The Principal,

SSCCS/SSCCM,

Bhavnagar

Date : _____

SUB : CAUTION MONEY REFUND REQUEST

Requested sir,

As I have completed my BCA/M.Sc.IT/ B.Com./BBA/B.Sc.IT/M.Com. in _____ (exam month) with exam seat No. _____. I request to refund my caution money deposited vide receipt No. _____ dated _____.

I confirm that there is no due remain to paid by me. However, I undertake to pay whatever dues claimd by the college in the future.

I enclosed herewith caution money deposit receipt (original) and copy of last exam marksheet of BCA/ M.Sc.IT/ B.Com./BBA/B.Sc.IT/M.Com.

બેન્કની વિગતો સ્પષ્ટ અક્ષરોમાં લખવી

Name (as per Bank A/C) : .....

Bank A/C No.:.....

Bank Name :.....

Branch Name :.....

IFSC Code :.....

Encl :
1. Caution Money Deposit Receipt (Original)
2. Sem-6 Pass Marksheet
3. Bank Pass Book Xerox

Sincerely yours,

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